



MINUTES

24th MEETING OF IQAC



DR. C.V. RAMAN UNIVERSITY

DR. C.V. RAMAN UNIVERSITY

Chhattisgarh, Bilaspur AN AISCT GROUP UNIVERSITY

Approved by : PCI | AICTE | NCTE | BCI | Member of : AIU | Recognized by : UGC | A NAAC Accredited University

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DR.C. V. RAMAN UNIVERSITY

KARGI ROAD, KOTA, BILASPUR, (C.G.)

24th October 2019 INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Twenty Fourth Meeting of IQAC held in 24.10.2019

The twenty-fourth meeting of the Internal Quality Assurance Cell of the University (CVRU) was held on 24th October 2019 at 03:00 pm in the Board Room.

Agenda:

1. To read the minutes of previous meeting held on **25/06/19** and action taken in order to confirm and implement.
2. Preparation for NIRF (National Institutional Ranking Framework) data submission.
3. To encourage teachers to publish their research papers in reputed National & international journals such as UGC-Care/Scopus/ Web of Science/SCI & SSCI Journals.
4. To prepare proposal for organizing conferences/ seminar/workshop/FDP and special talk in association with reputed institute

Minutes of the Meeting:

1. The minutes of previous meeting held on 25/06/19 was read out by Dr. Jayati Mitra. The proceeding was unanimously confirmed after the discussion on the subjects.

Prepared by: Dr. Jayati Mitra

Seconded by: Dr. Rahul Sharma

2. The Hon'ble Chairman IQAC laid thrust on the compilation and an internal assessment of the data required to be furnished for NIRF ranking. All Dean and HODs were asked to compile and finalise the data required for NIRF submission and to submit it to IQAC beforehand so as to facilitate the data submission process for NIRF database.

Prepared by: Dr. Jayati Mitra

Seconded by: Mr. Saurabh Mitra

3. It is also discussed to mandate for all the faculties and scholar to publish their research papers in UGC CARE/ Scopus/ Web of Science/SSCI journals to improve the quality research work in carried out in university as well as it is beneficial for faculties while filling up for CAS.

4. It was decided to prepare proposal for organizing seminar/conference/workshop/FDP & Special talk on Lean Six Sigma Green Belt, Leadership Skills, Safety Measures in Offices, Labs and Library, Performance Measurement and Management for Liberalization, Globalization and Economic Expansion, International Year of Periodic Table, Inorganic Materials, Remote Sensing, Effective Teaching Learning and Gender Sensitization and Women Empowerment in association with reputed institute.

The resolution was unanimously approved by all the members and the following members were present in the meeting:

S. No	Name	Designation/Responsibility
01	Dr. R. P. Dubey	Chairperson
02	Shri Gaurav Shukla	Member Secretary
03	Dr. P. K. Naik	Member (Teacher)
04	Shri Nitin Vats	Nominated Member (Management)
05	Shri Arvind Tiwari	Member (Teacher)
06	Shri Neeraj Kashyap	Administrative Officer
07	Ms. Pushpa Kashyap	Administrative Officer
08	Ms. Neelam Sahu	Administrative Officer
09	Dr. Manish Upadhyay	Member (Teacher)
10	Dr. Vivek Bajpai	Member (Teacher)
11	Dr. V. P. Mishra	Member (Teacher)
12	Dr. Jainendra Patel	Member (Teacher)
13	Dr. Shweta Sao	Member (Teacher)
14	Dr. Jayati Mitra	Member & Coordinator IQAC
15	Mr. A. S. Mazumdar	Member (Teacher)
16	Dr. Rahul Sharma	Member (Teacher)
17	Mr. Saurabh Mitra	Member (Teacher)
18	Ms. Akansha Awasthi	Member (Teacher)
19	Shri Utkarsh Upadhyay	Local Society, Students and Alumni
20	Shri Abhishek Sharma	Local Society, Students and Alumni
21	Ms. Ritu Gupta	Local Society, Students and Alumni
22	Shri Pranay Roy	Employers /Industrialists/Stakeholders
23	Shri Ravikant Singh	Employers /Industrialists/Stakeholders

The meeting ended with the vote of thanks proposed by Dr. Jayati Mitra, Coordinator, IQAC-CVRU.

Dr. Jayati Mitra
(Coordinator, IQAC)

COORDINATOR
Internal Quality Assurance Cell (IQAC)
Dr. C.V. Raman University
Kota, Bilaspur (C.G.)- 495113

Dr. R. P. Dubey
(Chairman IQAC)





DR.C. V. RAMAN UNIVERSITY
KARGI ROAD, KOTA, BILASPUR, (C.G.)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Based on Minutes of IQAC Meetings held on
24th October 2019

S. No	IQAC Meeting No.	Agenda Number	Agenda/ Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points discussed in the IQAC meeting
01	24 (24 th October 2019)	01	Review & approval of minutes and action taken report of the previous meeting (23 rd IQAC meeting) held on 25.06.2019	Minutes were presented (Read & Confirmed)
02	24 (24 th October 2019)	02	Preparation for NIRF (National Institutional Ranking Framework).	Data compiled and finalized by IQAC and submitted on 14 th December'19 for further verification.
03	24 (24 th October 2019)	03	To encourage teachers to publish their papers in UGC Care/ Scopus/ Web of Science/SSCI Journals.	All departments are instructed to follow.
04	24 (24 th October 2019)	04	To prepare proposal for organizing conferences/ seminar/workshop/FDP and special talk on Inorganic Materials, Remote Sensing, Effective Teaching Learning and Gender Sensitization and Women Empowerment in association with reputed institute	Following programmes were organized: 1. 4 Days Training Programme on "LEAN SIX SIGMA GREEN BELT" to interact with Ministry of Commerce and Industry on 16 th to 19 th October'2019, where 88 participants were present. 2. 6-day-lecture-series on "Developing Leadership Skills for Sustained Success: Challenges,

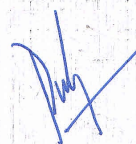
				<p>significance and emotional intelligence in Leadership” on 04th to 9th November’2019, where 184 participants were present.</p> <p>3. IQAC initiated an official campaign and awareness program of 4 days for the “Safety Measures in Offices, Labs and Library” on 25th to 28th November’2019, where 67 participants were present.</p> <p>4. IQAC took initiative for organizing e-symposia “Performance Measurement and Management for Liberalization, Globalization and Economic Expansion” for all the staff of Administrative and Academic on 12th December, 2019, where 206 participants were present.</p> <p>5. IQAC and Department of Chemistry, CVRU along with United Nations (UNESCO) together Celebrated the International Year of Periodic Table by Students Campus Periodic Table March (IYPT-2019) program on 30th to 31th December’2019, where 174 participants were present.</p> <p>6. A Special Talk on Inorganic Materials by Prof Debashis Ray from IIT Kharagpur on 04th</p>
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				<p>March'20 by Dept. of Chemistry & IQAC.</p> <p>7. National Conference on Remote Sensing dielectric Behavior of Materials in association with IAPT by Dept. of Physics & IQAC.</p> <p>8. A Six Days Faculty Development Programme on Ingredient of Effective Teaching from 05th to 11th February'2020 by IQAC.</p> <p>9. A One-Day National Conference on Gender Sensitization and Women Empowerment on 08th March '2020 by Dept. of Social Science & Women Cell</p>
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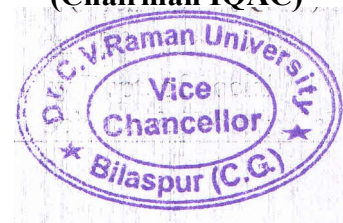


**Dr. Jayati Mitra
(Coordinator, IQAC)**

COORDINATOR
Internal Quality Assurance Cell (IQAC)
Dr. C.V. Raman University
Kota, Bilaspur (C.G.)- 495113



**Dr. R. P. Dubey
(Chairman IQAC)**





MINUTES

25th MEETING OF IQAC



DR. C.V. RAMAN UNIVERSITY

// Chhattisgarh, Bilaspur AN AISECT GROUP UNIVERSITY

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DR.C. V. RAMAN UNIVERSITY
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28th March 2020 INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Twenty Fifth Meeting of IQAC held in 28.03.2020

The twenty-fifth meeting of the Internal Quality Assurance Cell of the CVRU was held on 28th March 2020 at 03:00 pm at Board Room.

Agenda:

1. To read the minutes of previous meeting held on **24/10/19** and action taken in order to confirm.
2. Regarding Conduction of Online Classes through online Platform/Institutional LMS-(I-Track-Global) during sudden lockdown from 22nd March, 2020 due to Covid-19 Pandemic.
3. To prepare proposal for organizing virtual conferences/ seminar/workshop/FDP and special talk in collaboration & in association with reputed organizations.

Minutes of the Meeting:

1. The minutes of previous meeting held on 25/06/19 was read out by Dr. Jayati Mitra. The proceeding was unanimously confirmed after the discussion on the subjects.

Prepared by: Dr. P. K. Naik

Seconded by: Shri. Saurabh Mitra

2. It was also decided that all teaching-learning activities, i.e. online classes and internal assessment will be conducted through institutional LMS as well as online training and internship in the association of industries should also be done in online mode during lockdown due to Covid 19 situation.

Prepared by: Dr. Jayati Mitra

Seconded by: Dr. Rahul Sharma

3. It was decided to prepare proposal for organizing seminar/conference/workshop/FDP & Special talk on Plagiarism, Research Methodology and Digital education in Covid-19 Situation in association with reputed institute.

The resolution was unanimously approved by all the members and the following members were present in the meeting:

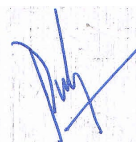
IQAC Meeting No. 25 - (Members Present)			
S.No.	NAME	DESIGNATION	RESPONSIBILITY
1	Mr. Nitin Vats	Pro Chancellor	Member
2	Prof. R.P. Dubey	Vice-Chancellor	Chairman (IQAC)
3	Mr. Gaurav Shukla	Registrar	Member Secretary (IQAC)
4	Dr. Arvind Tiwari	Dean (Academic)	Member
5	Dr. Jayati Chatterjee Mitra	Prof. & Head, Chemistry	Coordinator (IQAC)
6	Sri Rakesh Mishra	Administrative Officer (DR-Admin)	Member
7	Shri Lokesh Thite	Administrative Officer (DR-Database)	Member
9	Ms Pushpa Kashyap	Administrative Officer (DR-HRM)	Member
10	Shri Abhishek Shukla	Administrative Officer (DR-Exam)	Member
11	Dr. Saurabh Mitra	Associate Prof & Vice-Principal Engineering & Technology (CVRIST)	Member
12	Dr. Rahul Sharma	Associate Prof. Management	Member
13	Dr. Vivek Bajpayee	Dean (Commerce & Management)	Member
14	Dr. Manish Upadhyay	Prof & Dean Student welfare (DSW)	Member
15	Dr. A.K. Shrivastava	Prof & Dean Science	Member
16	Dr. Sangeeta Singh	Chief Librarian & Dean Humanities & Liberal Arts	Member
17	Dr. Jaishankar Yadav	Prof & Dean Education	Member
18	Dr. R.P. Choudhary	Prof & Dean Law	Member
19	Dr. Ragini Shukla	Prof & Dean (IT & CS)	Member
20	Dr. Rajeev H. Peters	Training & Placement Officer (TPO)	Member
21	Mrs. Akansha Awasthi	Assistant Professor	Member
22	Mr. Prasunjeet Soni	Technical Support	Member
23	Mr. Judas Pratap Singh Thakur	Technical Support	Member
24	Mr. Ashish Pandey	Technical Support	Member
25	Mr. Pranay Roy	Industry Stakeholder	Member
26	Mr. Utkarsh Upadhyay	Alumni Stakeholder	Member
27	Ms. Swechha Tiwari	Student Stakeholder	Member

The meeting ended with the vote of thanks proposed by Dr. Jayati Mitra, Coordinator, IQAC-CVRU.

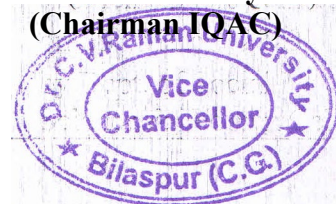


Dr. Jayati Mitra
(Coordinator, IQAC)

COORDINATOR
Internal Quality Assurance Cell (IQAC)
Dr. C.V. Raman University
Kota, Bilaspur (C.G.)- 495113



Dr. R. P. Dubey
(Chairman IQAC)





DR.C. V. RAMAN UNIVERSITY
KARGI ROAD, KOTA, BILASPUR, (C.G.)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Based on Minutes of IQAC Meetings held on
28th March 2020

S. No	IQAC Meeting No.	Agenda Number	Agenda/ Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points discussed in the IQAC meeting
01	25 (28 th March 2020)	01	Review & approval of minutes and action taken report of the previous meeting (24 th IQAC meeting) held on 24.10.2019	Minutes were presented (Read & Confirmed)
02	25 (28 th March 2020)	02	Conduction of Online Classes through online platform/institutional LMS (I-Track Global) during lockdown due to Covid19.	All departments were guided, and training sessions were conducted to make teaching staff aware of, its usages and provided access to institutional LMS (i Track global) for the successful conduction of classes.
03	25 (28 th March 2020)	03	To prepare proposal for organizing conferences/ seminar/workshop/FDP and special talk in association with reputed institute on Plagiarism, Research Methodology and Digital Education in Covid 19 Situation.	Following programmes were organized: 1. IQAC initiated for Two Day Online Colloquium on “Environmental Social Governance and Standards” on 30 th to 31 st March, 2020, where 272 participants were present. 2. IQAC, Dept. of Engineering and the Training and Placement department of CVRU initiated an online workshop on

				<p>“Cyber security and Network Resilience Approaches for Industry 4.0” on 16th to 18th April, 2020, where 178 participants were present.</p> <p>3. IQAC with dept. of IT organized an e-symposia on “Internet of Things (IOT) and its applications “on 27th April, 2020, where 88 participants were present.</p> <p>4. Intensive E-workshop on “Latest Trends in Audits, Maintenance and Safety Behavior” on 21st to 23rd May, 2020, where 97 participants were present.</p> <p>5. A State Level Webinar on "Plagiarism Issues & Challenges & Anti-plagiarism Software with Special reference to Urkund" on 19th April'2020 by Department of Social Science (Library & Information Science)</p> <p>6. 5 days National Level Workshop on Research Methodology from 13th to 17th May'2020 by Department of Social Science (Geography)</p> <p>7. One Day National</p>
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				Webinar on Digital Education in Covid-19 Situation on 28 th May 2020 by Department of Education
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Dr. Jayati Mitra
(Coordinator, IQAC)

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Internal Quality Assurance Cell (IQAC)
Dr. C.V. Raman University
Kota, Bilaspur (C.G.)- 495113

Dr. R. P. Dubey
(Chairman IQAC)

Dr. C.V. Raman University
Vice
Chancellor
★ Bilaspur (C.G.) ★



MINUTES

26th MEETING OF IQAC



DR. C.V. RAMAN UNIVERSITY

Chhattisgarh, Bilaspur AN AICTE GROUP UNIVERSITY

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DR.C. V. RAMAN UNIVERSITY
KARGI ROAD, KOTA, BILASPUR, (C.G.)

1st, June 2020 INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Twenty-Sixth Meeting of IQAC held in 01/06/2020 (Online)

The twenty-sixth meeting of the Internal Quality Assurance Cell of the CVRU was held on 01st June 2020 through online platform (Google Meet).

Agenda:

1. To read the minutes of previous meeting held on 28/03/20 and action taken in order to confirm.
2. Preparation for AISHE and its submission.
3. Online Conduction of final examination, practical and Viva-Voce.
4. Implementation of Unified syllabus of all academic programs in all Universities of AGU.
5. To promote teachers to actively participate in online FDP, Workshops, Conferences, Refresher and Orientation Program.
6. To prepare proposal for organizing conferences/ seminar/workshop/FDP and special talk in association with reputed institute

Minutes of the Meeting:

1. The minutes of previous meeting held on **28/03/20** was read out by Dr. Jayati Mitra. The proceeding was unanimously confirmed after the discussion on the subjects.

Prepared by: Dr. P. K. Naik

Seconded by: Shri. Saurabh Mitra

2. Chairman IQAC laid thrust on the data compilation and internal assessment of the data required to be furnished for AISHE. All Dean were asked to compile the data required for AISHE submission and submit it to IQAC beforehand so as to facilitate the data submission process.

Prepared by: Dr. Jayati Mitra

Seconded by: Dr. Rahul Sharma

3. It was also decided that the examination of final semesters of all programmes will be conducted through an online platform in the multiple-choice question pattern and rest will be provided general promotion as per the instruction of UGC.

Prepared by: Dr. Jayati Mitra

Seconded by: Dr. Vivek Bajpai

4. It was decided to implement a unified syllabus which is prepared by a joint effort of all the universities of AISECT Group from the upcoming session i.e. 2020-2021.
5. Due to Covid 19 situation, it was decided to promote and allow teachers to actively participate in the online refresher/orientation program and STC for faculty development program which is being organized by MHRD and UGC-HRDC Centers. It was unanimously approved.
6. It was decided to prepare proposal for organizing seminar/conference/workshop/FDP & Special talk on Analytical Instruments, Yoga, Robotics & Technology, Language & Literature, Cyber Security for Women, Expert Training Program on Documentation, Business Practices in Post Covid Scenario, Python Programming, Outcome Based Education, Cloud Computing and Physical Fitness.

The resolution was unanimously approved by all the members and the following members were present in the meeting:

IQAC Meeting No. 26 - (Members Present)			
S.No.	NAME	DESIGNATION	RESPONSIBILITY
1	Mr. Nitin Vats	Pro Chancellor	Member
2	Prof. R.P. Dubey	Vice-Chancellor	Chairman (IQAC)
3	Mr. Gaurav Shukla	Registrar	Member Secretary (IQAC)
4	Dr. Arvind Tiwari	Dean (Academic)	Member
5	Dr. Jayati Chatterjee Mitra	Prof. & Head, Chemistry	Coordinator (IQAC)
6	Sri Rakesh Mishra	Administrative Officer (DR-Admin)	Member
7	Shri Lokesh Thite	Administrative Officer (DR-Database)	Member
9	Ms Pushpa Kashyap	Administrative Officer (DR-HRM)	Member
10	Shri Abhishek Shukla	Administrative Officer (DR-Exam)	Member
11	Dr. Saurabh Mitra	Associate Prof & Vice-Principal Engineering & Technology (CVRIST)	Member
12	Dr. Rahul Sharma	Associate Prof. Management	Member
13	Dr. Vivek Bajpayee	Dean (Commerce & Management)	Member
14	Dr. Manish Upadhyay	Prof & Dean Student welfare (DSW)	Member
15	Dr. A.K. Shrivastava	Prof & Dean Science	Member
16	Dr. Sangeeta Singh	Chief Librarian & Dean Humanities & Liberal Arts	Member
17	Dr. Jaishankar Yadav	Prof & Dean Education	Member
18	Dr. R.P. Choudhary	Prof & Dean Law	Member
19	Dr. Ragini Shukla	Prof & Dean (IT & CS)	Member

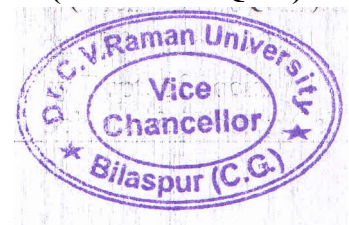
20	Dr. Rajeev H. Peters	Training & Placement Officer (TPO)	Member
21	Mrs. Akansha Awasthi	Assistant Professor	Member
22	Mr. Prasunjeet Soni	Technical Support	Member
23	Mr. Judas Pratap Singh Thakur	Technical Support	Member
24	Mr. Ashish Pandey	Technical Support	Member
25	Mr. Pranay Roy	Industry Stakeholder	Member
26	Mr. Utkarsh Upadhyay	Alumni Stakeholder	Member
27	Ms. Swechha Tiwari	Student Stakeholder	Member

The meeting ended with the vote of thanks proposed by Dr. Jayati Mitra, Coordinator, IQAC-CVRU.

Dr. Jayati Mitra
(Coordinator, IQAC)

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Dr. C.V. Raman University
Kota, Bilaspur (C.G.)- 495113

Dr. R. P. Dubey
(Chairman IQAC)





DR.C. V. RAMAN UNIVERSITY

KARGI ROAD, KOTA, BILASPUR, (C.G.)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report Based on Minutes of IQAC Meetings held on

1st June-2020

S. No	IQAC Meeting No.	Agenda Number	Agenda/ Discussion topic in the IQAC meeting	Action taken subsequently on the agenda points discussed in the IQAC meeting
01	26 (01 st June 2020)	01	Review & approval of minutes and action taken report of the previous meeting (25 th IQAC meeting) held on 28.03.2020	Minutes were presented (Read & Confirmed)
02	26 (01 st June 2020)	02	Preparation for AISHE Data and its DCF submission.	Data compiled and finalized by IQAC and submitted on 30 th June'20 for further verification.
03	26 (01 st June 2020)	03	Online Conduction of final examination, practical and Viva-Voce.	Exam Section is instructed to prepare and function accordingly as per the EMS Examination Management System.
04	26 (01 st June 2020)	04	Implementation of Unified syllabus of all programmes in all Universities of AGU.	All departments are directed to follow it.

05	26 (01 st June 2020)	05	To promote teachers to actively participate in online FDP, Workshops, Conferences, Refresher and Orientation Program.	All the suggestions are enlisted, observed and incorporated for necessary action.
06	26 (01 st June 2020)	06	To prepare proposal for organizing conferences/ seminar/workshop/FDP and special talk in association with reputed institute on Analytical Instruments, Yoga, Robotics & Technology, Language & Literature, Cyber Security for Women, Expert Training Program on Documentation, Business Practices in Post Covid Scenario, Python Programming, Outcome-Based Education, Cloud Computing and Physical Fitness.	Following programmes were organized: <ol style="list-style-type: none"> 1. Three days National e-Workshop on Analytical Instruments from 15th to 17th June, 2020 by Department of Chemistry, IQAC, Toshvin-Analytical & Shimadzu Analyticals Japan. 2. International Faculty Development Program from 22nd to 28th June 2020 by Department of Education. 3. A one Day Webinar on How we can maintain Immunity through Yoga during Lockdown on 27th June 2020 by Department of Physical Education & IQAC. 4. 20Hrs Online Certificate Course on Robotics & Technology from 27th June to 14th August, 2020 by Department of Electronics & Communication Engineering & IQAC in Association with SAIRD, WB. 5. Three Days National Webinar series on Language & Literature from 1st to 3rd July, 2020 by Department of Linguistics & IQAC.

				<p>6. One Day E-workshop on Women Harassment in Digital Space "Cyber Security for women" on 8th July 2020 by Department of Law & Women's Cell with IQAC.</p> <p>7. Five Days Expert Training Program for Faculty to Prepare Documentation more Effectively from 10th to 15th July 2020 by Professional Development & Administrative Cell & IQAC.</p> <p>8. National Web Conclave on Innovation & Intellectual Property Protection on 13th July, 2020 by Department of IT, CS & IQAC.</p> <p>9. A National Webinar on "Awaz se Vyaktitva Ka Parishkar" from 21st to 22nd July 2020 by Department of Linguistic & IQAC.</p> <p>10. National E-Conference on Business Practices in Post Covid Scenario from 21st to 22nd July, 2020 by Department of Commerce & Management & IQAC.</p> <p>11. Two days Workshop on " Basics of Python Programming" from 27th to 28th July 2020 by Department of CSE & IQAC.</p> <p>12. National Webinar on "Outcome Based Education - A Paradigm Shift" on 28th July 2020 by Department of Life Science & IQAC.</p>
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				<p>13. One Day Webinar on "Cloud Computing" on 29th July 2020 by Department of CSE & IQAC.</p> <p>14. Two days Symposia" Physical Fitness & Psychological Awareness with Respect to Current Scenario" from 07th to 08th August 2020 by Department of Physical Education & IQAC.</p>
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**Dr. Jayati Mitra
(Coordinator, IQAC)**

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(Chairman IQAC)**

